

EXECUTIVE

Wednesday, 20th September, 2023
6.30 pm





EXECUTIVE

ROOMS 2 & 3, BURNLEY TOWN HALL

Wednesday, 20th September, 2023 at
6.30 pm

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: [Register to Speak form](#). You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

To approve as a correct record the Minutes of the last meeting.

5 - 10

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4) *Declaration of Interest*

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or

indicate if S106 of the Local Government Finance Act 1992 applies to them.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Right To Speak

To consider questions, statements or petitions from Members of the Public

7) Minutes of Individual Decisions

11 - 14

To receive for information details of any Executive Individual Decisions or Urgent Executive Decisions.

8) Changes to Officer Representation on Outside Body - Housing Joint Venture Contract

15 - 16

To approve changes to officer Council and Stakeholder Representation on the Housing Joint Venture Contract Outside Body.

9) Climate Action Fund

17 - 18

To accept grant funding from Burnley Leisure for a climate action project.

10) Article 4 Direction - Houses in Multiple Occupation

19 - 72

To consider the case for the making of an Article 4 Direction to remove the permitted development rights that allow the change of use of a single dwelling house into a small house in multiple occupation (HMO), subject to consultation.

11) Revenue Budget Monitoring Report Q1 2023-24

73 - 86

To report the forecast outturn position for the year ending 31 March 2024 based upon actual spending and income to 30 June 2023.

12) Capital Budget Monitoring Report Q1 2023-24

87 - 100

To provide Members with an update on capital expenditure and the resources position along with highlighting any variances.

13) Treasury Management 2023-24 Q1 Report

101 - 112

To report treasury management activity for the first quarter of 2023/24 covering the period 1 April to 30 June 2023.

14) Revenue Budget 2024-27 - Latest Position and Savings Proposals 113 - 128

To update The Executive on the latest position regarding balancing the Council's 2024/27 revenue budgets and to outline proposed savings for recommendation to Full Council.

15) Council Tax Support Scheme Consultation 129 - 132

To seek approval to commence a public consultation on the plans to temporarily revise Burnley Borough Council's Council Tax Support Scheme for 2024/25 and 2025/26.

16) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting and to consider the exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Schedule 12A of the Local Government Act 1972.

PRIVATE ITEMS

Details of any representations received by the Executive about why any of the following reports should be considered in public – None received.

Statement in response to any representations – Not required

17) Building Control IT Procurement 133 - 134

To seek approval to procure a new IT system for the building control service.

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

MEMBERSHIP OF COMMITTEE

Councillor Afrasiab Anwar (Chair)
Councillor Sue Graham (Vice-Chair)
Councillor John Harbour

Councillor Lubna Khan
Councillor Mark Townsend

PUBLISHED

Tuesday, 12 September 2023